

Appendix 1

[REDACTED]
The Highland Council
Major Applications Team
Glenurquhart Road
Inverness
IV3 5NX

David Bell Planning Ltd
26 Alva Street
Edinburgh
EH2 4PY
[REDACTED]

7th March 2025

Dear [REDACTED]

Boralex Limited

Lochluichart East BESS – construction and operation of a proposed Battery Energy Storage System (BESS) with associated infrastructure, access and ancillary works on land 700m east of Ardachy, Lochluichart, Garve.

The Town and Country Planning (Scotland) Act 1997 (as amended)

Boralex Limited is pleased to submit a Proposal of Application Notice (PAN) and associated site location plan relating to the proposed BESS at Lochluichart East. The development would comprise the construction and operation of a BESS of less than 50 MW together with site access, landscaping and ancillary works.

The proposed development has been subject to pre-application request with a meeting scheduled for 13th March 2025 and is classified as Major development by virtue of being in excess of 2 hectares and comprising a generating station in excess of 20 MW.

The 'red line' PAN site boundary seeks to include land required to construct and operate the proposed development. The PAN site area extends to approximately 18 hectares. This site area may reduce at the time of submission of a formal planning application, albeit sufficient land will be retained such that appropriate landscaping and biodiversity proposal can be delivered.

The attached PAN form is fairly limited in terms of space for confirmation of consultation activities. It is intended to hold two rounds of consultation as per the statutory requirements. The events proposed are as follows:

Round 1 Events:

- Date: 03/04/2025
- Time: 2 – 7 pm
- Location: Garve Village Hall

Round 2 Events:

- Date: 01/05/2025
- Time: 2 – 7 pm
- Location: Garve Village Hall

Online information will be provided for those unable to attend in person, on the project website.

An advert (copy attached) publicising the events will be placed in the Ross-shire Journal. For Round 1 Events the adverts will be issued on Friday 28th March 2025. For Round 2 the adverts will be issued on Friday 25th April 2025.

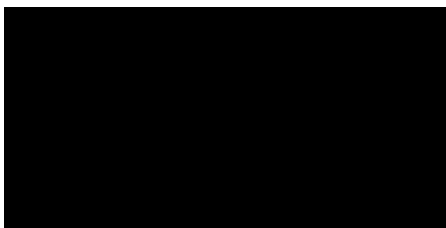
The Community Council and other parties receiving the PAN will be informed in advance of any changes to the arrangements.

Comments on the events will be accepted for three weeks after the events. Furthermore, the ability to engage with the project by way of the project website will be open throughout the whole 12-week pre-application period before the submission of the planning application.

The Project Website is: www.boralex.com

We trust that the attached information and the above description is sufficient for the purposes of completing the PAN process and I look forward to your confirmation thereof. Should you require any further information please do not hesitate to contact me directly.

Yours sincerely



Senior Associate

Enc.

PROPOSAL OF APPLICATION NOTICE MOLADH BRATH IARRTAIS

The Town and Country Planning (Scotland) Act 1997 as amended by the Planning Etc. (Scotland) Act 2006 and Planning (Scotland) Act 2019

Town and Country Planning (Pre-Application Consultation) (Scotland) Regulations 2021

The Council will respond within 21 days of validation the Notice. It will advise whether the proposed Pre-application Consultation is satisfactory or if additional notification and consultation above the statutory minimum is required.

Please note that a planning application for this proposed development cannot be submitted less than 12 weeks from the date the Proposal of Application Notice is received by the Council and without the statutory consultation requirements having been undertaken. The planning application must be accompanied by a Pre-application consultation report.

The Proposal of Application Notice will be valid for a period of 18 months from the date of validation of the notice by the Council.

Data Protection

Your personal data will be managed in compliance with the Data Protection legislation. You can read our privacy notice for planning related certificates on the Council's website at: https://www.highland.gov.uk/directory_record/1052173/planning_applications_consents_and_notice_of_review

☒ I have read and understood the privacy notice.

Contact Details

Applicant	Boralex Limited	Agent	David Bell Planning Limited
Address	16 West Borough Wimborne BH21 1NG	Address	26 Alva Street Edinburgh EH2 4PY
Phone	c/o Agent	Phone	07807 528686
Email	c/o Agent	Email	

Address or Location of Proposed Development

Please state the postal address of the prospective development site. If there is no postal address, please describe its location. Please outline the site in red on a base plan to a recognised metric scale and attach it to this completed Notice.

Lochluichart East, land 700m east of Ardachy, Lochluichart, Garve.

Description of Development

Please include detail where appropriate – eg the number of residential units; the gross floorspace in m² of any buildings not for residential use; the capacity of any electricity generation or waste management facility; and the length of any infrastructure project. Please attach any additional supporting information.

Construction and operation of a proposed Battery Energy Storage Facility (BESS) with associated infrastructure, access and ancillary works at Lochluichart East.

Pre-application Screening Notice

Has a Screening Opinion been issued on the need for a Proposal of Application notice by the Highland Council in respect of the proposed development?
If yes, please provide a copy of this Opinion.

☐ Yes

☒ No
Community Consultation

State which other parties have received a copy of this Proposal of Application Notice.

Community Council/s**Date Notice Served**

Garve and District Community Council

07/03/2025

Local Elected Members**Date Notice Served**

Cllr Chris Burt
Cllr Isabelle Campbell
Cllr Liz Craft
Cllr Patrick Logue

07/03/2025

Members of Scottish Parliament and Members of Parliament**Date Notice Served**

Kate Forbes MSP
Jamie Stone MP
Arianne Burgess MSP
Tim Eagle MSP
Rhoda Grant MSP
Jamie Halcro Johnston MSP
Edward Mountain MSP
Emma Roddick MSP
Douglas Ross MSP

07/03/2025

Names / details of other parties**Date Notice Served**

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Details of Proposed Consultation		
Proposed Public Event 1	Venue	Date and Time
Community Open Day 1	Garve Village Hall	Thursday 3 rd April 2025 2 pm – 7 pm
Proposed Public Event 2 <i>(at least 14 days after Public Event 1)</i>	Venue	Date and Time
Community Open Day 2	Garve Village Hall	Thursday 1 st May 2025 2 pm – 7 pm

Publication of Event		
Newspaper Advert	Name of Newspaper	Advert Date
Newspaper Advert	Ross-shire Journal	Friday 28 th March 2025 Friday 25 th April 2025
Details of any other consultation methods (date, time and with whom)		
<p>Issue of invitation to residents within Garve and District CC area to advise them of proposals and events.</p> <p>Project website. www.boralex.com</p>		


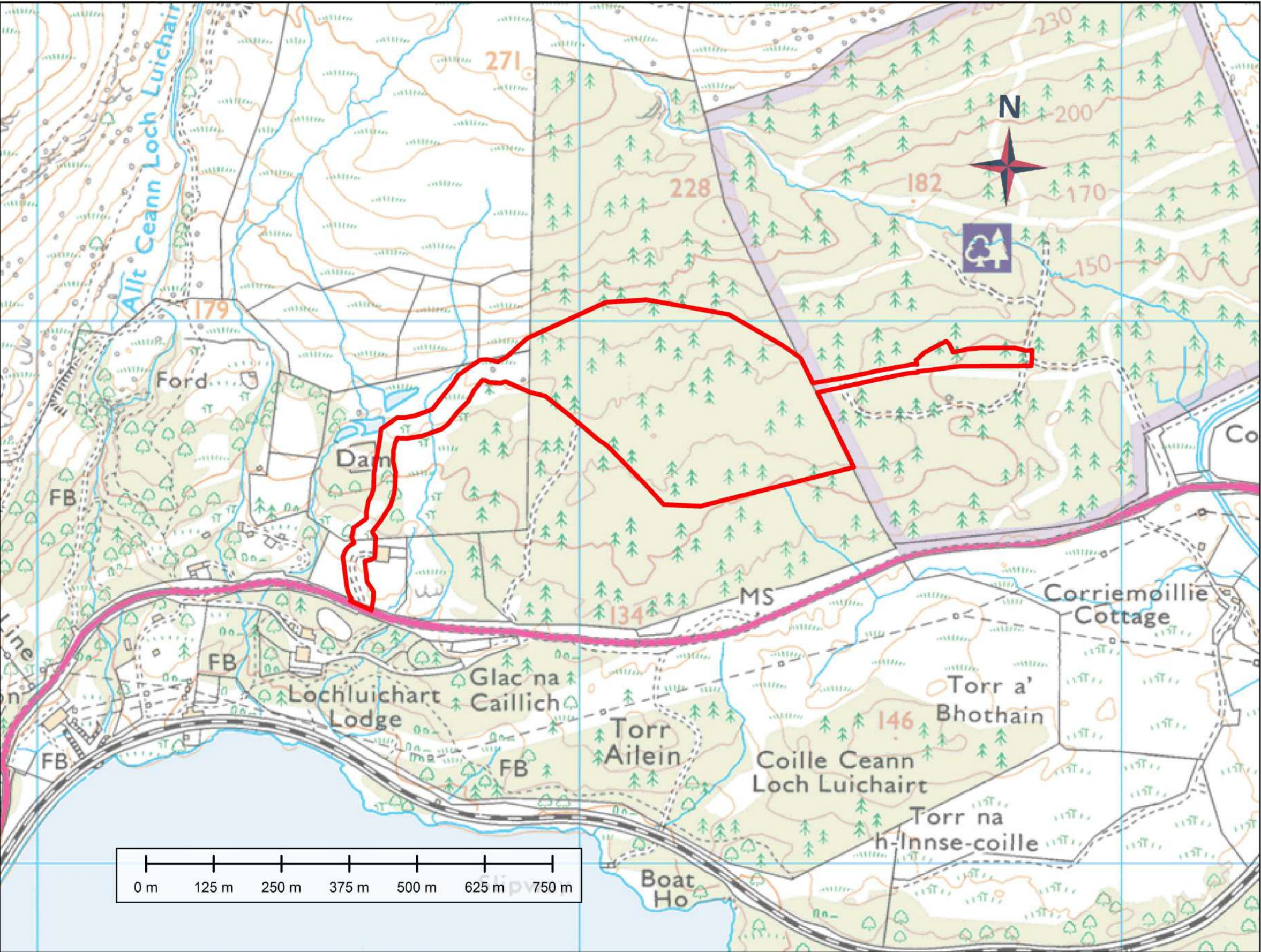
Signed		Date	7/3/25
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Figure 1: PAN Redline



KEY:

— Proposed Development Area

Title:

PAN Redline

Project:

Lochluichart East BESS

Source:

Reproduced from Ordnance Survey maps ©
Crown copyright and
database rights 2024
Ordnance Survey 0100031673

Client:

Drawn By:	Checked:
SSH	KWA
Date:	Figure:
Mar 2025	1
Scale:	Revision No:
A3 @ 1-7500	

BORALEX

Appendix 2

Fiona Milligan

From: Fiona Milligan
Sent: 07 March 2025 16:03
To: Garve & District Community Council
Cc: Katrina Walker
Subject: Lochluichart East BESS PAN
Attachments: Lochluichart East BESS - PAN Submission

Dear Kenny and team

Please find attached a copy of the PAN submission to the Highland Council made earlier today as we discussed at Tuesday's GDCC meeting.

Should you have any questions at this time please do not hesitate to contact either myself or Katrina, cc'd.

Best wishes
Fiona



Fiona Milligan

Communications and
Stakeholder Management

The Auction House
63a George Street
Edinburgh EH2 2JG
United Kingdom

Boralex.com



Fiona Milligan

From: Fiona Milligan
Sent: 07 March 2025 16:09
To: isabelle.campbell.cllr@highland.gov.uk; Chris.Birt.cllr@highland.gov.uk; Liz.Kraft.cllr@highland.gov.uk; Patrick.Logue.cllr@highland.gov.uk
Cc: Katrina Walker
Subject: Lochluichart East BESS
Attachments: Lochluichart East BESS - PAN Submission

Dear Members

Please find attached the submission of a PAN to The Highland Council earlier today for a battery energy storage proposal to the west of the Corriemoillie substation. Garve and District Community Council were notified of the proposal at their latest meeting on Tuesday this week and have also received a copy of the PAN.

Should you have any questions, please don't hesitate to contact either myself or the Project Manager, Katrina Walker (cc'd). I hope that you might be able to make it along to one of our open days in Garve, but if not, all of the information will be posted on our website at the time.

Wishing you a good weekend.

Best
Fiona



Fiona Milligan

Communications and
Stakeholder Management

The Auction House
63a George Street
Edinburgh EH2 2JG
United Kingdom

Boralex.com



Fiona Milligan

From: Fiona Milligan
Sent: 07 March 2025 16:12
To: STONE, Jamie
Cc: Katrina Walker
Subject: Lochluichart East BESS
Attachments: Lochluichart East BESS - PAN Submission

Dear Jamie

Please find attached the submission of a PAN to The Highland Council earlier today for a battery energy storage proposal to the west of the Corriemoillie substation in Ross and Cromarty. Garve and District Community Council were notified of the proposal at their latest meeting on Tuesday this week and have also received a copy of the PAN, as have the local ward members of THC.

Should you have any questions, please don't hesitate to contact either myself or the Project Manager, Katrina Walker (cc'd).

Wishing you a good weekend.

Best wishes
Fiona



Fiona Milligan

Communications and
Stakeholder Management

The Auction House
63a George Street
Edinburgh EH2 2JG
United Kingdom

Boralex.com



Fiona Milligan

From: Fiona Milligan
Sent: 07 March 2025 16:14
To: kate.forbes.msp@parliament.scot
Cc: Katrina Walker
Subject: Lochluichart East BESS
Attachments: Lochluichart East BESS - PAN Submission

Dear Kate

I do hope that this finds you well. Please find attached the submission of a PAN to The Highland Council made earlier today for a battery energy storage proposal to the west of the Corriemoillie substation in Ross and Cromarty. Garve and District Community Council were notified of the proposal at their latest meeting on Tuesday this week and have also received a copy of the PAN, as have the local ward members of THC.

Should you have any questions, please don't hesitate to contact either myself or the Project Manager, Katrina Walker (cc'd).

Wishing you a good weekend.

Best wishes
Fiona



Fiona Milligan

Communications and
Stakeholder Management

The Auction House
63a George Street
Edinburgh EH2 2JG
United Kingdom

Boralex.com



Fiona Milligan

From: Fiona Milligan
Sent: 07 March 2025 16:17
To: rhoda.grant.msp@parliament.scot
Cc: Katrina Walker
Subject: Lochluichart East BESS
Attachments: Lochluichart East BESS - PAN Submission

Dear Rhoda

I do hope that this finds you well – it's been a while since I last saw you. Now I'm in Edinburgh again, I don't get to much happening in Inverness. Infinergy was bought over by Boralex a year or so ago, but we're still working on our long-standing projects, including the Lochluichart Estate site.

I'm writing today to send you the submission of a PAN to The Highland Council made earlier today for a battery energy storage proposal to the west of the Corriemoillie substation. Garve and District Community Council were notified of the proposal at their latest meeting on Tuesday this week and have also received a copy of the PAN, as have the local ward members of THC.

Should you have any questions, please don't hesitate to contact either myself or the Project Manager, Katrina Walker (cc'd).

Wishing you a good weekend.

Best wishes
Fiona



Fiona Milligan

Communications and
Stakeholder Management

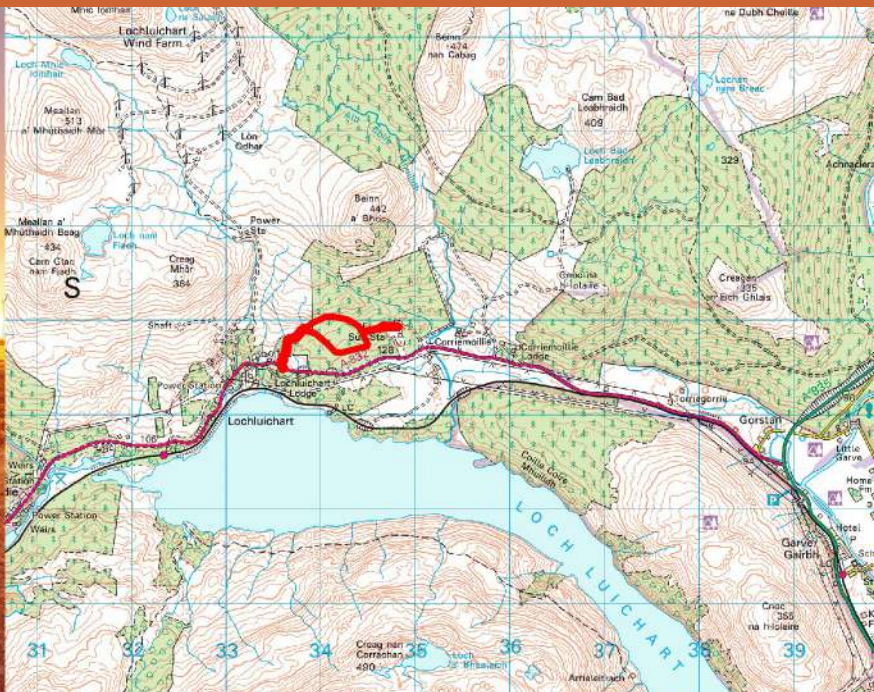
The Auction House
63a George Street
Edinburgh EH2 2JG
United Kingdom

Boralex.com



Appendix 3

INVITATION TO PUBLIC CONSULTATION ON THE LOCHLUICHART EAST BESS



Lochluichart East BESS

Community Open Day

To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 3rd April, 2.00pm - 7.00pm

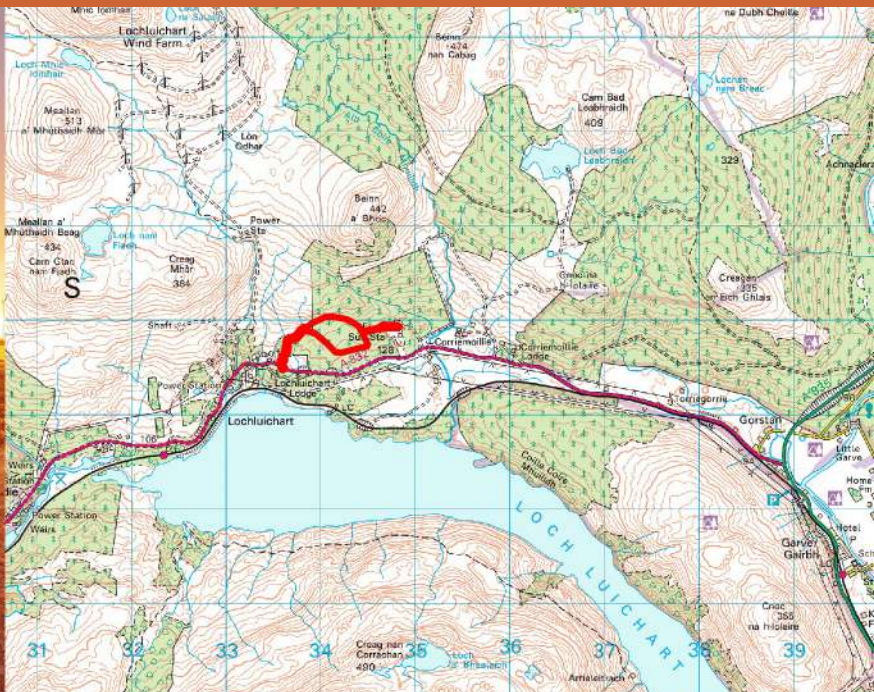
This first round of consultation will give local residents the chance to hear about this new proposal, view, comment on and put questions to the team.

All open day material will also be available on the project page of the website from 3rd April. It should be noted that comments made to the team are not formal representations. Should an application be submitted, there will be an opportunity to make representations on the application to The Highland Council at that time.

For more information
Freephone: 0800 980 4299
lochluicharteastBESS@boralex.com
www.boralex.com



INVITATION TO SECOND ROUND PUBLIC CONSULTATION ON THE LOCHLUICHAFT EAST BESS



Lochluichart East BESS

Community Open Day

To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 1st May, 2.00pm - 7.00pm

This second round of consultation will give local people the chance to hear about this new proposal, hear of progress made since the first open day, view, comment on and put questions to the team.

All open day material will also be available on the project page of the website from 1st May. It should be noted that comments made to the team are not formal representations. Should an application be submitted, there will be an opportunity to make representations on the application to The Highland Council at that time.

For more information
Freephone: 0800 980 4299
lochluicharteastBESS@boralex.com
www.lochluicharteastBESS.co.uk



Appendix 4

BROWSING:

Online Consultation

Welcome

April 2025

Welcome to the first round of Online Consultation for the Lochluichart East BESS project. This online consultation is in addition to our in-person open day on Thursday 3rd April, and will remain available to view until the second round of consultation in May. You will find all the information that we are displaying below. You'll also find a feedback form to fill in or you can email us directly with comments or questions at lochluicharteastBESS@boralex.com



photo_Boralex_Mj

Community Open Days

The first Community Open Day will be held in Garve Village Hall.

Thursday 3rd April 2025

You can fill in a feedback form on the day, or fill in the one in the link below and send it to us afterwards.

Garve Village Hall, 2.00pm to 7.00pm

Information Panels

Here you will find the information panels we will be displaying at our in-person Community Open Day.



ENVIRONMENTAL REPORT



The Environmental Report (ER) provides a detailed overview of the environmental impacts of the proposed wind farm development. It includes a description of the project, an assessment of the potential impacts, and a description of the proposed mitigation measures. The ER is a key document in the planning process and is used to inform decision-makers and the public.

Key findings:

- The proposed wind farm development is likely to have a significant impact on the local environment.
- The proposed mitigation measures are likely to be effective in reducing the potential impacts.
- The proposed development is likely to be consistent with the local planning policies.

Recommendations:

- The proposed development should be subject to a detailed environmental assessment.
- The proposed mitigation measures should be implemented as part of the development.
- The proposed development should be subject to ongoing monitoring and evaluation.

Conclusion:

The proposed wind farm development is likely to have a significant impact on the local environment. However, the proposed mitigation measures are likely to be effective in reducing the potential impacts. The proposed development is likely to be consistent with the local planning policies.

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THE LOCAL COMMUNITY



The Local Community Report (LCR) provides a detailed overview of the potential impacts of the proposed wind farm development on the local community. It includes a description of the project, an assessment of the potential impacts, and a description of the proposed mitigation measures. The LCR is a key document in the planning process and is used to inform decision-makers and the public.

Key findings:

- The proposed wind farm development is likely to have a significant impact on the local community.
- The proposed mitigation measures are likely to be effective in reducing the potential impacts.
- The proposed development is likely to be consistent with the local planning policies.

Recommendations:

- The proposed development should be subject to a detailed local community assessment.
- The proposed mitigation measures should be implemented as part of the development.
- The proposed development should be subject to ongoing monitoring and evaluation.

Conclusion:

The proposed wind farm development is likely to have a significant impact on the local community. However, the proposed mitigation measures are likely to be effective in reducing the potential impacts. The proposed development is likely to be consistent with the local planning policies.

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NEXT STEPS



The next steps in the planning process are to submit a planning application for the proposed wind farm development. This will involve preparing a detailed planning application, including a description of the project, an assessment of the potential impacts, and a description of the proposed mitigation measures. The planning application will be submitted to the local planning authority for consideration.

Key findings:

- The proposed wind farm development is likely to have a significant impact on the local environment.
- The proposed mitigation measures are likely to be effective in reducing the potential impacts.
- The proposed development is likely to be consistent with the local planning policies.

Recommendations:

- The proposed development should be subject to a detailed environmental assessment.
- The proposed mitigation measures should be implemented as part of the development.
- The proposed development should be subject to ongoing monitoring and evaluation.

Conclusion:

The proposed wind farm development is likely to have a significant impact on the local environment. However, the proposed mitigation measures are likely to be effective in reducing the potential impacts. The proposed development is likely to be consistent with the local planning policies.

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Feedback Form

We would appreciate you taking a moment to complete the following questionnaire so we can find out more about your views on the wind farm proposal this consultation is all about. The aim of this questionnaire is to allow individuals to contribute to the development process and interact with Infinergy. This is not a substitute for the official planning process. No personal information will be passed on to third parties.

Please click [here](#) to access the form.

Thank you

Many thanks for taking the time to visit our online consultation. When the consultation period is over, we will transfer all of the relevant files to the Documents section of the website. If you have any further questions at any time, please don't hesitate to contact us by email at lochluicharteastBESS@boralex.com

BROWSING:

Online Consultation

Welcome

May 2025

Welcome to the second round of Online Consultation for the Lochluichart East BESS project. This online consultation is in addition to our in-person open day on Thursday 1st May. You will find all the information that we are displaying below. You'll also find a feedback form to fill in or you can email us directly with comments or questions at lochluicharteastBESS@boralex.com



photo_Boralex_Mj

Community Open Days

The second Community Open Day will be held in Garve Village Hall.

Thursday 1st May 2025

You can fill in a feedback form on the day, or fill in the one in the link below and send it to us afterwards.

Garve Village Hall, 2.00pm to 7.00pm

Information Panels

Here you will find the information panels on display at our in-person Community Open Day.

WELCOME TO LOCHLUICHART EAST BESS COMMUNITY OPEN DAY



Introduction
The purpose of this open day is to provide an opportunity for the community to meet the project team and discuss the proposed development. The project team will be available to answer any questions and provide further information on the project.

Project Overview
The project is a proposed development of a new BESS (Battery Energy Storage System) at Lochluichart East. The project will involve the construction of a new BESS and the installation of a new power line. The project is expected to be completed by the end of 2025.

Benefits of the Project
The project will provide a number of benefits to the community, including the creation of new jobs, the improvement of the local infrastructure, and the provision of a new source of renewable energy.

Environmental Impact
The project team has conducted an environmental impact assessment (EIA) to assess the potential impacts of the project on the environment. The EIA has identified a number of potential impacts, including the loss of habitat and the increase in traffic. The project team has developed a number of measures to mitigate these impacts, including the creation of new habitat and the implementation of traffic management measures.

Consultation
The project team has held a number of consultation sessions with the community, including the open day. The project team will continue to consult with the community throughout the project.

Feedback
The project team will be happy to receive any feedback from the community. You can provide feedback by filling in a feedback form or by contacting the project team.

Contact
For more information on the project, please contact the project team at lochluicharteastBESS@boralex.com.

Map
A map of the project area is available for download from the project website.

Project Website
The project website provides further information on the project, including a detailed description of the proposed development and a list of the project team members.

Project Timeline
A project timeline is available for download from the project website.

Project Budget
A project budget is available for download from the project website.

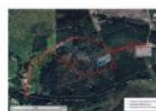
Project Risks
A project risks assessment is available for download from the project website.

Project Benefits
A project benefits assessment is available for download from the project website.

Project Conclusion
The project team is committed to ensuring that the project is completed in a timely and cost-effective manner, while also ensuring that the community's interests are protected.

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THE PROPOSED DEVELOPMENT



Project Overview
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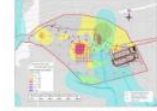
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ENVIRONMENTAL SURVEYS



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Project Conclusion
The project team is committed to ensuring that the project is completed in a timely and cost-effective manner, while also ensuring that the community's interests are protected.

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UPDATED PROPOSED DEVELOPMENT AREA

Following early feedback from the Highland Council we are extending our Proposed Development Area (red line boundary) to include a visibility splay of 4.5 m x 215 m from the site entrance. This is to ensure there is suitable visibility of vehicle movement at the site entrance for road users of the A832. A speed survey and tree survey are currently being undertaken to support the extension and further details will be provided in the planning application.



Feedback Form

We would appreciate you taking a moment to complete the following questionnaire so we can find out more about your views on the wind farm proposal this consultation is all about. The aim of this questionnaire is to allow individuals to contribute to the development process and interact with Infinergy. This is not a substitute for the official planning process. No personal information will be passed on to third parties.

Please click [here](#) to access the form.

Thank you

Many thanks for taking the time to visit our online consultation. When the consultation period is over, we will transfer all of the relevant files to the Documents section of the website. If you have any further questions at any time, please don't hesitate to contact us by email at lochluicharteastBESS@boralex.com

ABOUT

We are a renewable energy company, committed to increasing the use of zero-carbon electricity. Power which is generated by wind and solar PV projects allows us to fuel our modern-day lifestyles whilst living in harmony with our natural environment, preserving it for generations to come.

LATEST NEWS

Second round of consultation for Lochluichart East BESS
MAY 1, 2025

First round of consultation for Lochluichart East BESS
MARCH 31, 2025

LINKS

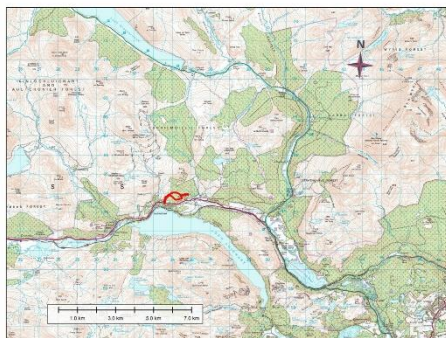
[Home](#)
[News](#)
[The Project](#)
[Boralex Home](#)

CONTACT

The Auction House
63a George Street
Edinburgh EH2 2JG
0800 980 4299
☎(+44) 01202 847680
lochluicharteastBESS@boralex.com

Appendix 5

WELCOME TO LOCHLUICHART EAST BESS COMMUNITY OPEN DAY



Site location of the proposed development

Welcome to the first round of public consultation for the Lochluichart East Battery Energy Storage System (BESS) proposal.

What is a BESS?

Battery Energy Storage Systems (BESS) play a vital role in ensuring a stable, reliable, and sustainable energy system. They store excess electricity when demand is low and release it back into the grid when needed. In turn this reduces our reliance on fossil fuels and so supports our country's transition to clean energy.

Furthermore, by balancing supply and demand, BESS improves the efficiency of the grid, reducing wasted energy and alleviating pressure during peak times. This enhances energy security, reduces power outages, and creates a more resilient and cost-effective electricity network.

The Developer

Boralex is a Canadian based independent power provider. Boralex has developed, and now operates a large portfolio of wind farms and a number of solar parks, primarily in Canada and France. The company also owns and operates large hydro-electricity projects in Canada.

In July 2022 Boralex acquired 100% of Infinergy's (UK based renewable energy company) interests in the UK. As part of Boralex, we will now own and operate our projects after the development stage.

Today's event

Please take a look at the information banners around the venue to learn more about the proposal.

Please take your time to study the information and please do not hesitate to speak with any of the project team members who are here to answer your questions.

If you would like to leave a written comment, please help yourself to a 'Voice Your Opinion' comment form, available from the reception desk

There are several ways to obtain further information and to contact us:

- The project page on our website www.boralex.com will be updated regularly to provide you with the latest information. We will publish the application documents, including the Environmental Impact Assessment Report, on the website once the application has been submitted.

- Email us at lochluicharteastBESS@boralex.com

- Write to us at FREEPOST BORALEX

Site Location

The proposed development is located on Loch Luichart Estate approximately 300 m west of the Corriemoillie Substation, just off the A832 between Garve and Achnasheen in the Scottish Highlands. From feasibility studies undertaken to date, the results have indicated that the land available is well suited for this scale and nature of development.

Why is this project important?

As well as contributing to the benefits outlined above, this project will, if consented, support local construction jobs along with local supply chains during construction and operation and offer community benefit, supporting the long-term future of local communities.

THE PROPOSED DEVELOPMENT



Boralex is currently investigating the potential for a standalone Battery Energy Storage System (BESS) of approximately 36 Megawatts (MW) on land north of the A832 at Lochluichart Estate, located in the Highlands.

Key Features of the Development

- **Underground cable connection:** The Proposed Development includes an underground cable connection to the nearby Corriemoillie substation, situated approximately 300 metres to the east of the BESS site;
- **Site Area:** The Proposed Development area comprises approximately 18 hectares of planted and natural forestry land, which slopes from north to south; and
- **Substation location and connection point:** The Corriemoillie Substation, the project's intended point of connection, is situated within an adjacent area of forestry at a similar elevation.

Site Design

The Proposed Development area, shown with a red line, is larger than the final development footprint to allow flexibility in final design. The layout of the BESS facility, including the onsite access track will be shaped by ongoing assessment work.

Planning Timeline

Submission of the necessary planning application for the proposed Lochluichart East BESS project is expected to be summer 2025.

Infrastructure

It is anticipated that the BESS compound area will be approximately 1.5 ha.

The main part of the facility is likely to consist of 55 battery storage units housed in containers, installed in rows. Each container will be approximately 6.0 m long, 2.4 m wide and 2.9 m high and likely to be dark green in colour. There will be Power Conversion Systems (PCS) and transformers serving each set of two containers. Fire detection and suppression systems and water storage tanks will also be installed within the facility.

Construction and Site Access

The potential effects of construction traffic will be assessed throughout the design and Environmental Report process, in consultation with The Highland Council (THC) and Transport Scotland. Impacts will be minimised as much as possible. Further details around the planned route to site and expected traffic movements will be provided in the planning application.

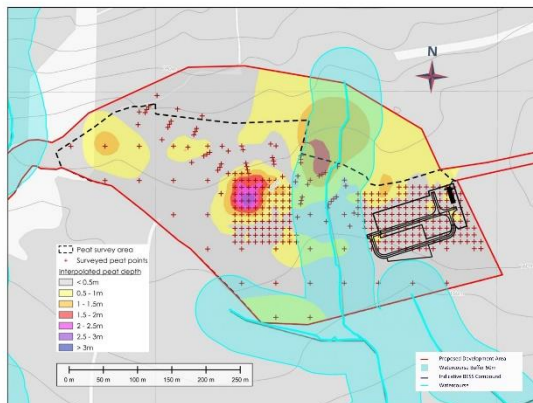
There is an existing forestry track to the west of the site which will be utilised for access. A new track will be required from the top of this existing track to the BESS platform, which will be approximately 400 m.

Should Lochluichart East BESS be consented, construction would not be expected to commence until approximately autumn 2026.

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ENVIRONMENTAL SURVEYS



In preparation for the submission of the planning application, we are carrying out environmental surveys to support the design of the proposed BESS site and to minimise our impact on the environment.

Ecology

The following ecology surveys include:

NVC (National Vegetation Classification) Survey

Provides a detailed ecological assessment of plant communities, helping to determine habitat quality, restoration potential, and inform landscape management.

Protected Species Update

Confirms the presence of legally protected species (e.g., bats, red squirrel, pine marten, great crested newt, otter, water vole), ensuring compliance with wildlife legislation and informing necessary mitigation.

Peat

A Phase 1 peat survey was undertaken in January 2025 to establish the peat depth across the site. There are sections of the site where the peat is more than 2.5 m deep and areas where it is less than 0.5 m.

Following the results of this survey, the proposed BESS has been located to minimise the amount of infrastructure on areas of deep peat.

With regards to peat, the proposed development will need to clearly address a set of key points: how any areas of deep peat have been avoided; how impacts on shallower peat have been minimised; and how disturbed peat will be used in site reinstatement, or in restoration works elsewhere. To outline how any peat will be managed on the Proposed Development site an outline Peat Management Plan (oPMP) will be submitted alongside the planning application.

Noise

Noise from a BESS primarily comes from its cooling and electrical components. Key noise sources are inverters and transformers, which generate a low-frequency humming or buzzing sound.

How is noise assessed and measured?

Noise is measured in decibels, dB(A). Operational noise from developments of this nature is typically assessed in line with BS (British Standard) 4142:2014 'Methods for Rating and Assessing Industrial and Commercial Sound' (henceforth referred to simply as BS 4142).

The BS 4142 methodology is used to determine noise impacts at residential properties. Furthermore, a cumulative noise assessment with the nearby Corriemoillie BESS development will also be undertaken.

Landscape and Visual

A landscape and visual appraisal (LVA) establishes the potential effects of the Proposed Development on the surrounding landscape. As part of the application process, The Highland Council and NatureScot will be consulted to agree on the LVA approach and viewpoint locations from where we will complete assessments to appraise the likely effects of the proposed development on the landscape elements, landscape character, visual amenity and views of the site and its surroundings.

Archaeology and Cultural Heritage

The effects of the Proposed Development on the local historic environment, including cultural heritage and archaeology will also be assessed. There are no Scheduled Monuments, Listed Buildings, Inventory Gardens and Designed Landscapes, Inventory Battlefields, or World Heritage Sites within 2 km of the site.

ENVIRONMENTAL REPORT



An Environmental Impact Assessment (EIA) screening request has been submitted to the Highland Council, and we are currently awaiting their response to determine whether an EIA is required for this application.

An Environmental Report (ER) has been commissioned for the Lochluichart East BESS Proposed Development. This extensive study will form part of the formal planning application to be made to The Highland Council.

The ER process includes:

- Consultation with the local planning authority, key stakeholders and the public to identify specific concerns and issues;
- Determining the existing conditions at and around the BESS site by reviewing the available data and undertaking specialist field surveys;
- Assessing the potential impacts on the existing environment; and
- Mitigation proposals to alleviate any significant impacts identified.

The ER work is on-going, gathering data on the following topics:

- Landscape and visual impact;
- Carbon rich soils and priority peatland habitats;
- Ecology;
- Ornithology;
- Hydrology;
- Noise;
- Traffic and Transport;
- Archaeology/Cultural Heritage;
- Forestry

Other desk-based assessments will include appraising the impacts of the proposed development on Health and safety, fire risk and mitigation, and socio-economics.

THE LOCAL COMMUNITY



Boralex will work closely with local communities, businesses and residents in seeking to ensure that the project will bring tangible benefits to local people and help meet the national climate change and energy security needs.

Business, Jobs and Investment

We would like to hear from local businesses to ensure that we can fully consider the skills and services of local people and suppliers if the Lochluichart East BESS proposal receives approval.

The opportunities available would include those for:

- An engineering, procurement and construction contractor;
- Construction material suppliers: concrete, aggregate and building materials;
- Electrical contractors: supply and installation of plant, cabling, earthing, etc.;
- Plant and equipment hire contractors: excavation earthworks, cranes, welfare units, etc.;
- Labour hire companies: engineers, plant operatives and general labourers;
- Landscaping and peat restoration specialists; and
- Transport: taxis and minibuses for local labourers.

Local Accommodation Providers

Construction projects of this nature typically require some specialist technicians who may have to come from outside the area, so they will require local accommodation and catering facilities.

Community Benefit

Whilst not generating electricity, which is the basis for onshore wind community benefit, Boralex will deliver a 'community benefit' sum of £7,000 per year.

Discussions around how this fund could be used will be had with the Community Council on behalf of the wider Garve and District area.

NEXT STEPS



We hope to submit the planning application for the Lochluichart East BESS proposal to The Highland Council in the early summer of 2025.

An Environmental Report including all the results from the surveys will be submitted with the planning application. All the submitted documents will be uploaded to the project specific page on our website: www.boralex.com

If you would like to receive a CD/USB stick containing all the planning application documents or a hard copy of the Non-Technical Summary (NTS) (a summary of the Environmental Report), please request this in the 'Voice your opinion' comment form available at the reception desk. The CDs/USB sticks and the NTS are provided free of charge for as long as stock lasts.

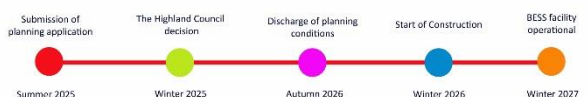
Once the planning application is submitted, professional bodies in the fields of ecology, noise landscape, cultural heritage, transport etc. will be formally consulted.

To help The Highland Council assess the proposal, not only do they listen to you, the local residents, but also a range of consultees including the following consultees:

- Garve and District Community Council
- NatureScot
- SEPA
- The Scottish Fire and Rescue Service
- RSPB
- Historic Environment Scotland
- Transport Scotland

The timeline shown below gives an indication of possible timescale should the proposal be deemed acceptable and is subject to change depending on the planning process.

Indicative Timeline



Contact points:

Website: www.boralex.com

Email: lochluicharteastBESS@boralex.com

Freephone: 0800 980 4299

Freepost: FREEPOST BORALEX

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WELCOME TO LOCHLUICHART EAST BESS COMMUNITY OPEN DAY



Welcome to the second round of public consultation for the Lochluichart East Battery Energy Storage System (BESS) proposal.

What is a BESS?

Battery Energy Storage Systems (BESS) play a vital role in ensuring a stable, reliable, and sustainable energy system. They store excess electricity when demand is low and release it back into the grid when needed. In turn this reduces our reliance on fossil fuels and so supports our country's transition to clean energy.

Furthermore, by balancing supply and demand, BESS improves the efficiency of the grid, reducing wasted energy and alleviating pressure during peak times. This enhances energy security, reduces power outages, and creates a more resilient and cost-effective electricity network.

The Developer

Boralex is a Canadian based independent power provider. Boralex has developed, and now operates a large portfolio of wind farms and a number of solar parks, primarily in Canada and France. The company also owns and operates large hydro-electricity projects in Canada.

In July 2022 Boralex acquired 100% of Infinergy's (UK based renewable energy company) interests in the UK. As part of Boralex, we will now own and operate our projects after the development stage.

Today's event

Please take a look at the information banners around the venue to learn more about the proposal.

Please take your time to study the information and please do not hesitate to speak with any of the project team members who are here to answer your questions.

If you would like to leave a written comment, please help yourself to a 'Voice Your Opinion' comment form, available from the reception desk

There are several ways to obtain further information and to contact us:

- The project page on our website www.lochluicharteastbess.co.uk will be updated regularly to provide you with the latest information. We will publish the application documents, including the Environmental Impact Assessment Report, on the website once the application has been submitted.
- Email us at lochluicharteastBESS@boralex.com
- Write to us at FREEPOST BORALEX

Site Location

The proposed development is located on Lochluichart Estate approximately 300 m west of the Corriemoillie Substation, just off the A832 between Garve and Achnasheen in the Scottish Highlands. From feasibility studies undertaken to date, the results have indicated that the land available is well suited for this scale and nature of development.

Why is this project important?

As well as contributing to the benefits outlined above, this project will, if consented, support local construction jobs along with local supply chains during construction and operation and offer community benefit, supporting the long-term future of local communities.

THE PROPOSED DEVELOPMENT



Boralex is currently investigating the potential for a standalone Battery Energy Storage System (BESS) of approximately 36 Megawatts (MW) on land north of the A832 at Lochluichart Estate, located in the Highlands.

Key Features of the Development

- **Site Area:** The Proposed Development area comprises approximately 18 hectares of planted and natural forestry land, which slopes from north to south;
- **Underground cable connection:** The Proposed Development includes an underground cable connection to the nearby Corriemoillie substation, situated approximately 300 metres to the east of the BESS site; and
- **Substation location and connection point:** The Corriemoillie Substation, the project's intended point of connection, is situated within an adjacent area of forestry at a similar elevation.

Site Design

The Proposed Development area, shown with a red line, is larger than the final development footprint to allow flexibility in final design. The layout of the BESS facility, including the onsite access track will be shaped by ongoing assessment work.

Planning Timeline

Submission of the necessary planning application for the proposed Lochluichart East BESS project is expected to be summer 2025.

Infrastructure

It is anticipated that the BESS compound area will be approximately 1.5 ha.

The main part of the facility is likely to consist of 55 battery storage units housed in containers, installed in rows. Each container will be approximately 6.0 m long, 2.4 m wide and 2.9 m high and likely to be dark green in colour. There will be Power Conversion Systems (PCS) and transformers serving each set of two containers. Fire detection and suppression systems and water storage tanks will also be installed within the facility.

Construction and Site Access

The potential effects of construction traffic will be assessed throughout the design and Environmental Report process, in consultation with The Highland Council (THC) and Transport Scotland. Impacts will be minimised as much as possible. Further details around the planned route to site and expected traffic movements will be provided in the planning application.

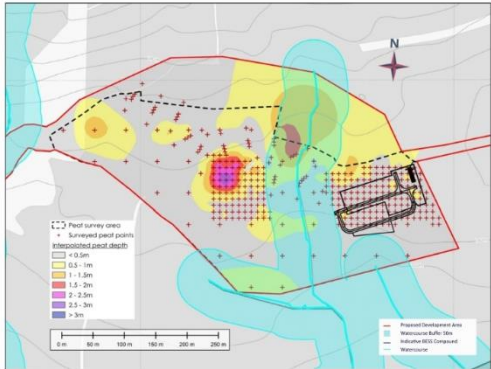
There is an existing forestry track to the west of the site which will be utilised for access. A new track will be required from the top of this existing track to the BESS platform, which will be approximately 400 m in length.

Should Lochluichart East BESS be consented, construction would not be expected to commence until approximately winter 2026.

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ENVIRONMENTAL SURVEYS



In preparation for the submission of the planning application, we are carrying out environmental surveys to support the design of the proposed BESS site and to minimise our impact on the environment.

Peat
A Phase 1 peat survey was undertaken to establish the peat depth across the site. There are sections of the site where the peat is more than 2.5 m deep and areas where it is less than 0.5 m. Following the results of this survey, the proposed BESS has been located to minimise the amount of infrastructure on areas of deep peat.

With regards to peat, the proposed development will need to clearly address a set of key points: how any areas of deep peat have been avoided; how impacts on shallower peat have been minimised; and how disturbed peat will be used in site reinstatement, or in restoration works elsewhere. To outline how any peat will be managed on the Proposed Development site an outline Peat Management Plan (oPMP) will be submitted alongside the planning application.

Ecology
The areas of habitat expected to be affected by the proposed works are primarily forestry plantations. With careful planning and precautionary surveys for protected species carried out before any work begins, it has been recommended by ecologists that the project can move forward and there is no reasonable barrier to the proposed works.

UKHab Survey
The UKHab habitat survey is a standardised method of recording habitat types and characteristic vegetation, as set out in the UK Habitat Classification Version 2.0 (UKHab Ltd (2023)).

The Site comprises predominantly a mix of conifer and broadleaved woodland plantations with small areas of degraded blanket bog and wet heath in the eastern corner. The area of the proposed access track comprises mostly bare ground, other neutral grassland and modified grassland. Other habitats noted within the 50 m survey buffer include broadleaved woodlands, acid grassland, standing water and buildings.

Protected Species Survey
Confirms the presence of legally protected species (e.g., bats, red squirrel, pine marten, great crested newt, otter, water vole), ensuring compliance with wildlife legislation and informing necessary mitigation.

No evidence of protected species resting places was made within the survey buffer (200 m).

Scat which is likely from pine marten, has been noted and the majority of habitat on site and within 50 m buffer are suitable for pine marten, red squirrel and wildcat. It is recommended that specific pre-commencement surveys are undertaken immediately prior to construction. The results from these surveys can subsequently be incorporated into the Construction Environmental Management Plan (CEMP) and Species Protection Plans (SPP) for the Site.



ENVIRONMENTAL REPORT



An Environmental Impact Assessment (EIA) screening request was submitted to The Highland Council, and they have determined that that an EIA is not required for the development. This is because the potential impact on the environment is not considered to be significant due to the localised nature of the impact.

An Environmental Report (ER) has been commissioned for the Lochluichart East BESS Proposed Development. This extensive study will form part of the formal planning application to be made to The Highland Council.

The ER process includes:

- Consultation with the local planning authority, key stakeholders and the public to identify specific concerns and issues;
- Determining the existing conditions at and around the BESS site by reviewing the available data and undertaking specialist field surveys;
- Assessing the potential impacts on the existing environment; and
- Mitigation proposals to alleviate any significant impacts identified.

The ER work is on-going, gathering data on the following topics:

- Landscape and visual impact;
- Carbon rich soils and priority peatland habitats;
- Ecology;
- Ornithology;
- Hydrology;
- Noise;
- Traffic and Transport;
- Archaeology/Cultural Heritage;
- Forestry

Other desk-based assessments will include appraising the impacts of the proposed development on Health and safety, fire risk and mitigation, and socio-economics.

THE LOCAL COMMUNITY



Boralex will work closely with local communities, businesses and residents in seeking to ensure that the project will bring tangible benefits to local people and help meet the national climate change and energy security needs.

Business, Jobs and Investment

We would like to hear from local businesses to ensure that we can fully consider the skills and services of local people and suppliers if the Lochluichart East BESS proposal receives approval.

The opportunities available would include those for:

- An engineering, procurement and construction contractor;
- Construction material suppliers: concrete, aggregate and building materials;
- Electrical contractors: supply and installation of plant, cabling, earthing, etc.;
- Plant and equipment hire contractors: excavation earthworks, craneage, welfare units, etc.;
- Labour hire companies: engineers, plant operatives and general labourers;
- Landscaping and peat restoration specialists; and
- Transport: taxis and minibuses for local labourers.

Local Accommodation Providers

Construction projects of this nature typically require some specialist technicians who may have to come from outside the area, so they will require local accommodation and catering facilities.

Community Benefit

Whilst not generating electricity, which is the basis for onshore wind community benefit, Boralex will deliver a 'community benefit' sum of £7,000 per year.

The Community Council has confirmed that discussions should be had with the Lochluichart Community Trust in terms of managing such a fund on behalf of the wider Garve and District community.

NEXT STEPS



We hope to submit the planning application for the Lochluichart East BESS proposal to The Highland Council in the early summer of 2025.

An Environmental Report including all the results from the surveys will be submitted with the planning application. All the submitted documents will be uploaded to the project specific page on our website: www.boralex.com

If you would like to receive a CD/USB stick containing all the planning application documents or a hard copy of the Non-Technical Summary (NTS) (a summary of the Environmental Report), please request this in the 'Voice your opinion' comment form available at the reception desk. The CDs/USB sticks and the NTS are provided free of charge for as long as stock last.

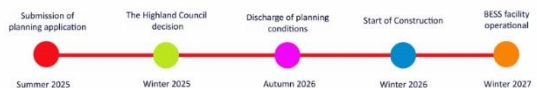
Once the planning application submitted, professional bodies in the fields of ecology, noise, landscape, cultural heritage, transport etc. will be formally consulted.

To help The Highland Council assess the proposal, not only do they listen to you, the local residents, but also a range of consultees including the following consultees:

- Garve and District Community Council
- NatureScot
- SEPA
- The Scottish Fire and Rescue Service
- RSPB
- Historic Environment Scotland
- Transport Scotland

The timeline shown below gives an indication of possible timescale should the proposal be deemed acceptable and is subject to change depending on the planning process.

Indicative Timeline



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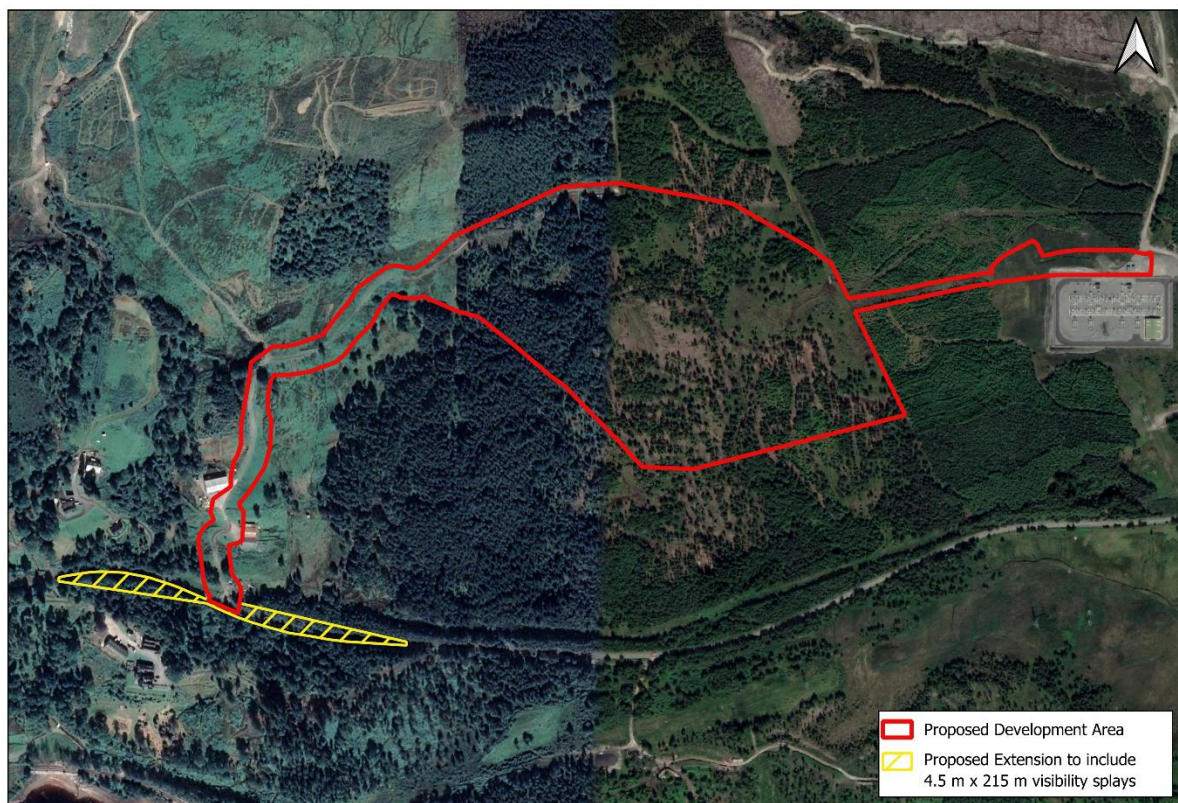
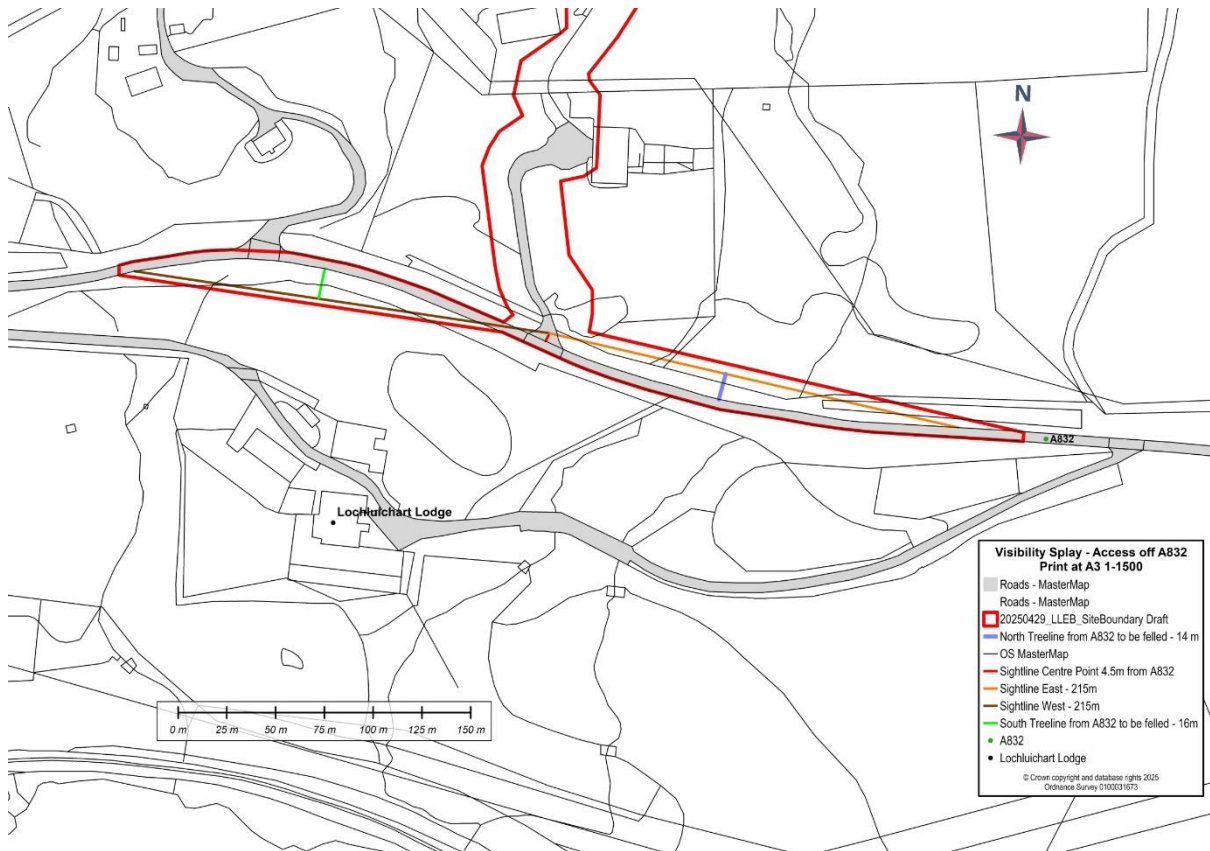
Freephone: 0800 980 4299

Freepost: FREEPOST BORALEX

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Additional information for COD2 – Visibility Splay/Red line boundary







Appendix 6


Social media posts

**Garve & District Community Council**27 March · 🌐...

Proposed Boralex Lochluichart East BESS - <https://www.boralex.com/.../storage-lochluichart-east-bess> - Boralex are holding an event in Garve Public Hall about BESS west of the Corriemoillie Substation (known as Lochluichart East BESS) on Thursday from 2.00pm until 7.00pm.

 Kenny Maclean and 2 others 1 share

 Like  Comment  Share

**Garve & District Community Council**7 May · 🌐...

Lots of information shared and discussions had at last night's Community Council meeting;- Here is the recording link <https://bit.ly/GDCC-6May2025>
Of particular interest the proposed wind farm known as Carn Fearnna on the hill above Strathgarve which is now with the ECU for a planning decision. Any objections OR supportive comments must be made by 4th June. <https://bit.ly/CarnFearnnaECU>

We know local people and those in the wider area have been very shocked about the visibility of the 9 proposed turbines, where they will be visible from and just how very visible they are going to be!

The developer, Statkraft, will be in at Garve Public Hall later today Wednesday 7th May between 1.30 and 3.30pm. Once again far from ideal in terms of the time they have chosen;- a weekday afternoon when many people will be at work, this is of course something we have said consistently throughout.

Good discussion with developer Boralex about their plans for the site known as Lochluichart East Bess - battery energy storage and their desire to work together with our community with the aim of having the traffic speed reduce on the A832 around the intended site from 60 MPH to 40MPH. That would / should negate unnecessary tree felling and bank excavation for 215 metres each side of the site entrance - the trees there are 150 years old. It is also feared that such an undertaking would frighten off the nesting Osprey which has been nesting a breeding there for years.

It has been suggested Boralex hold a 3rd pre planning event at Garve Public Hall to meet our community over coffee and cake on a Saturday when more people are likely to be free to attend.

😬

More to follow on this, but we urge everyone to come along and join the discussion and get involved with trying to reducing the traffic speed and saving trees and wildlife!

[Contin Community Council](#)
[MaryBank, Scatwell and Strathconon Community Council](#)
[Dingwall Notice Board](#)
[The Garve & District Development Company](#)
[Garve Public Hall](#)
[Dingwall Community Council](#)
[Torridon & Kinlochewe Community Council](#)

Appendix 7

Lochluichart East BESS



Community Open Day

To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 3rd April, 2.00pm - 7.00pm

This first round of consultation will give local residents the chance to hear about this new proposal, view, comment on and put questions to the team.

All open day material will also be available on the project page of the website from 3rd April. It should be noted that comments made to the team are not formal representations. Should an application be submitted, there will be an opportunity to make representations on the application to The Highland Council at that time.

BORALEX



For more information
Freephone: 0800 980 4299
lochluicharteastBESS@boralex.com
www.boralex.com

Lochluichart East BESS



Community Open Day

To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 1st May, 2.00pm - 7.00pm

This second round of consultation will give local residents the chance to hear about this new proposal, hear updates following the first round open day, view, comment on and put questions to the team.

All open day material will also be available on the project page of the website from 1st May. It should be noted that comments made to the team are not formal representations. Should an application be submitted, there will be an opportunity to make representations on the application to The Highland Council at that time.

BORALEX



For more information

Freephone: 0800 980 4299

lochluicharteastBESS@boralex.com

www.lochluicharteastBESS.co.uk



Freeport appointments target energy revolution

By Hector Mackenzie
hector.mackenzie@hnmmedia.co.uk

TWO experienced professionals have been tasked with key roles growing business for the Cromarty Firth freeport.

The Inverness and Cromarty Firth Green Freeport (ICFGF) says the appointments will drive investment and development opportunities.

Alison Wilson takes on the newly created role of investment and development manager while offshore wind specialist Amy Parry joins the freeport board.

Wilson brings over 25 years of experience in economic development and was previously director of economic development and advancement at University of Highlands and Islands.



Amy Parry, senior project manager at BlueFloat Energy | Nadara Partnership and freeport board member.

She also led UHI's involvement in key regional growth projects, including ICFGF, and investments in renewable infrastructure.

She is a holder of the National Women of Influence Award from the Customer Contact Association. She will play "a crucial role" in the



Alison Wilson, investment and development Manager at Inverness and Cromarty Firth Freeport.

freeport's growth strategy, helping to attract investors.

"The green freeport is a transformative opportunity for the region, driving invest-



The freeport is a transformative opportunity, driving investment and creating lasting economic growth. I look forward to working ... to ensure its benefits are felt across the Highlands and beyond for years to come.

Alison Wilson

ment and creating lasting economic growth," she said. "I look forward to working with partners to ensure its benefits are felt across the Highlands and beyond for years to come."

Parry is a senior project manager at BlueFloat Energy | Nadara Partnership, where she leads the Broadshore Hub floating offshore wind projects in the Moray Firth.

She brings expertise in the offshore wind sector, expected to undergo significant growth within the freeport.

She said: "The Highlands is poised to become a leader in offshore wind, and the freeport will play a pivotal role in realising this potential."

Calum MacPherson, chief executive of ICFGF, said: "They have a proven track record in their respective fields and will be able to add a unique perspective to our operations. We're delighted to have them... and to work with us on our overarching ambition of placing the Highlands at the heart of the new energy revolution."

Lochluichart East BESS

Community Open Day



To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 3rd April, 2.00pm - 7.00pm

This first round of consultation will give local residents the chance to hear about this new proposal, view, comment on and put questions to the team.

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For more information
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www.boralex.com

Are you the perfect candidate for this Ross-shire whisky job?

A ROSS-SHIRE distillery is amongst several seeking "passionate and open-minded talent" this summer.

The award-winning Singleton of Glen Ord distillery in Muir of Ord is amongst six distilleries in the Diageo group on the lookout for employees this summer.

The distilleries are looking for candidates "to help create remarkable and unforgettable experiences for visitors to Scotland's leading whisky experiences".

The Singleton of Glen Ord, Talisker, Clynelish, Dalwhinnie, Royal Lochnagar and Oban, are offering those looking for a change of career, or to extend their hospitality experience, a chance to experience life surrounded by Scotland's natural beauty.

The firm says its distilleries are located in bucket-list settings oozing with fascinating histories and heritage.

Day-to-day tasks for successful candidates will include leading immersive and memorable whisky experiences and supporting



The visitor centre at Singleton of Glen Ord is on the lookout for a guide to join its team in Muir of Ord.

special events throughout the season.

Originally a classical singer, James Cobb, lead tour guide at Dalwhinnie Distillery, relocated from London to the Highlands to pursue a career in Scotch whisky in 2022 and never looked back.

He said: "I really enjoy the team dynamic here at Dalwhinnie Distillery. There's a real sense of collaboration amongst everyone."

"The scenery also plays a big part in what makes this job special. Being surrounded by the Cairngorms is a dramatic change from London, and the views here are

absolutely breathtaking. It's not just about the work but the whole environment that makes it a unique experience."

Christy McDonald, tour guide at Talisker, lives in the distillery housing and found his passion for the liquid when he started a whisky club at uni. He said: "Whisky isn't just a job for most people, it starts as a hobby or a love of Scotch whisky, so it doesn't feel like work."

Glen Ord Visitor Centre in Muir of Ord, voted an industry leader, is on the hunt for a brand home guide on a fixed summer contract.

GIVE BLOOD, SAVE LIVES

Campaign achieves goal with thousands donating



Katie Rose was just four when she had to be rushed to hospital and given transfusions after beginning to bleed profusely after having her tonsils out.

Picture: Callum Mackay

By Gregor White

gregor.white@hnmmedia.co.uk

WE'VE done it!

On November 29 last year Highland News and Media and the Scottish National Blood Transfusion Service (SNBTS) launched Give Blood, Save Lives, our joint campaign to bring in 5000 blood donations across the Highlands and Moray by Easter.

In the weeks since we have shared stories from patients who have received lifesaving blood transfusions – people like Duncan MacAulay who relied on transfusions to support him through heart transplant surgery; Vicky McCorquodale who needed multiple transfusions after problems during labour and Katie Rose who was transfused after a sudden haemorrhage.

Every single one of these people is here today because people in Scotland took an hour out of their day to give blood.

We also heard from family members, telling us about the difference blood donors have made to their lives – people like you – and those who give blood on a regular basis or are, hopefully, newly into the habit as a result of the campaign.

These include people like Margaret Clark who gave blood and now gives plasma because her nephew's life was prolonged due to transfusions; as well as groups like Highland Hockey Club who give blood together as a team because they want to give something back to their local community.

Altogether SNBTS in

the north welcomed 5049 donors through its doors by Easter weekend – 4723 blood donations along with 326 donors giving plasma, a specific component of blood which can be used to provide a range of treatments for people with immune deficiency and other serious health conditions.

It's a brilliant result and we want to thank everyone across our patch who has got on board – in and around Inverness, across Ross-shire, Sutherland, Caithness, Strathspey and in Moray.

As we have repeatedly outlined during the campaign, every donation of blood has the potential to save or improve the lives of up to three people – so collectively we have potentially helped more than 15,000 individuals in need.

But while the campaign may be over, even more blood donors are still needed.

Inverness, for example, needs 300 new blood donors to come forward this year and across Scotland as a whole 25 new blood donors are required every single month to ensure patients can rely on getting the treatment they need when they need it. Scotland's patients need YOU.

Dr Sylvia Armstrong-Fisher, SNBTS head of donor services for the north, said:



The Highlands and Moray have played their part over the past five months...

Dr Sylvia Armstrong-Fisher

"Together, we have met our target of bringing in 5000 blood donations this month – and that's amazing.

"The Highlands and Moray have played their part in making sure every baby who needed blood, every leukaemia sufferer who needed platelets, and every transplant patient who needed plasma over the last five months has received the treatment they needed.

"Those 5000 donations have saved or improved the lives of up to 15,000 patients, and that's thanks to the generosity of Highland News and Media readers and the work of the teams who've supported the campaign.

"However, we need to build on this now.

"Only 22 per cent of our new Highland donors this year have been aged 17-24. To put this in perspective, the average for the rest of the country is 38 per cent.

"Conversely, 13 per cent of Highland donors are aged 55-64. Our donors are loyal and amazing – but we need more younger donors."

There are a number of blood donation sessions taking place at venues across the Highlands and Moray over the next several weeks including in Dingwall on April 29; in Beaulieu on May 6; Kingussie on May 7; Tain on May 13; Elgin on May 14, 25 and 27; Invergordon on May 21 and Wick on May 28.

There are also regular donation sessions held at the Inverness Donor Centre based at Raigmore Hospital.

■ To find out more or to book and appointment visit www.scotblood.co.uk or call 0345 90 90 999.



Heart transplant patient Duncan MacAulay knows first hand the life-saving difference that blood donors can make.

Picture: British Heart Foundation



Vicky McCorquodale, with son Archie, had donors to thank after she suffered a major issue during labour.

Lochluichart East BESS

Community Open Day



To find out more about the proposal for the Lochluichart East Battery Energy Storage System, the project team invite you to a Community Open Day:

Garve Village Hall, Garve
Thursday 1st May, 2.00pm - 7.00pm

This second round of consultation will give local residents the chance to hear about this new proposal, hear updates following the first round open day, view, comment on and put questions to the team.

All open day material will also be available on the project page of the website from 1st May. It should be noted that comments made to the team are not formal representations. Should an application be submitted, there will be an opportunity to make representations on the application to The Highland Council at that time.

BORALEX 

For more information
Freephone: 0800 980 4299
lochluicharteastBESS@boralex.com
www.lochluicharteastBESS.co.uk

Appendix 8

Community Open Day Images



Appendix 9

Voice Your Opinion



Contact Details

Name

E-mail

Address

Telephone

Postcode

We will only use these details to contact you and update you on the proposals as you request.

Renewable Energy Project Date

Your opinion is important to us. We would appreciate you taking a moment to complete the following questionnaire so we can find out more about your views on the proposal this exhibition is all about. The aim of this questionnaire is to allow individuals to contribute to the development process and interact with Boralex. This is not a substitute for the official planning process. No personal information will be passed on to third parties.

1. What are your views on the use of renewable energy to help meet our energy requirements?

(onshore and offshore wind power, solar power, biomass, wave and tidal power, amongst others)

☐ Very Supportive ☐ Supportive ☐ Undecided ☐ Opposed ☐ Very opposed

2. What are your views on the use of battery storage to help manage our renewable energy generation?

☐ Very Supportive ☐ Supportive ☐ Undecided ☐ Opposed ☐ Very opposed

3a. How do you feel about this battery storage proposal?

☐ Very Supportive ☐ Supportive ☐ Undecided ☐ Opposed ☐ Very opposed

3b. Why do you hold this view? Please state:

4. How close do you live to the proposed battery storage site?

☐ Within 1 kilometre (0.6 miles) ☐ Between 1 and 5 kilometres (3.1 miles) ☐ Further away than 5 kilometres (3.1 miles)

5. To develop this project, we have conducted a range of surveys that assess the current situation on site and the potential impact of the proposal. Are there any specific elements of the proposal that you are interested in and would like to be updated about?

Please select Yes or No and then tick the issues that interest you most:

<input checked="" type="checkbox"/> No	<input type="checkbox"/> How the project might look	<input type="checkbox"/> Tourism impacts
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> Local wildlife	<input type="checkbox"/> Site traffic during construction
	<input type="checkbox"/> Potential noise from the proposal	<input type="checkbox"/> Safety
	<input type="checkbox"/> Other (please state below)	

6. If you have any further interests, please state below:

7. How did you first learn about the project?

☐

Word of mouth

☐

Postcard

☐

Google or other search engine

☐

Newspaper advert

☐

Newspaper article

☐

Social media

☐

(Invitation for) Public Exhibition

☐

Other (please state)

8. Please use the area below to ask a specific question or comment on the proposal.

9. If you would like us to respond to any of the comments you have made or questions you have asked in this questionnaire, please indicate here and, if required, we will get back to you shortly.

☐

Response wanted

☐

No response wanted

Data Protection

We hold all personal data in accordance with the General Data Protection Regulation (GDPR) (EU) 2016/679 and your personal data will not be transferred outside of the European Economic Area

Please return this questionnaire to the registration desk at the entrance of the exhibition.
If preferred, you can send the questionnaire to

FREEEPOST BORALEX LTD

Printed on recycled paper



Appendix 10



Request Form

Project: _____

Date: _____

1. Personal contact information

Full Name	
Address (including postcode)	
Telephone number	
Email	

By requesting information, your details will be held on a Boralex database and managed in line with GDPR regulations. Your information will not be passed on to any third party.

2. Information requested

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Appendix 11

SP=EED™

Scottish Planning = Effective Engagement and Delivery

A Practical Guide to Better Engagement in Planning in Scotland



Planning Aid for Scotland 2011

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Foreword

SP=EED™ was developed by Planning Aid for Scotland (PAS) between 2006 and 2008, anticipating that engagement and consultation would be central factors in Scotland's reformed planning system.

The vision of effective engagement contributing to more efficient planning processes and higher quality outcomes was central to the reform of the planning system, as set out in the Planning etc. (Scotland) Act 2006.

SP=EED™ is aimed at planning authorities, planning consultants, private and community-led developers, key agencies, community groups and members of the public, and is endorsed in the Scottish Government's *Planning Advice Note 3/2010*. PAS intends that it will be used as a framework to share and learn from experiences of delivering engagement.

With ever-increasing public desire to be involved in shaping future development, **SP=EED™** aims to provoke discussion and provide practical guidance, rather than being prescriptive. Its aim is to ensure that effective engagement will lead to confidence and trust in the integrity of the Scottish planning system.

Information about PAS's **SP=EED™** training is also included. If you would like further information about this, or have any questions or comments, please contact sp=eed@planningaidscotland.org.uk

Petra Biberbach

Chief Executive, Planning Aid for Scotland

Notes

SP=EED™ assumes that all statutory requirements for community engagement will be met by those undertaking the process.

See www.scotland.gov.uk/Topics/Built-Environment/planning

As used in **SP=EED™**, the term stakeholder refers to any member of the public, group or organisation, involved in any way with engagement.

As used in **SP=EED™**, the term partner refers to any member of the public, group or organisation involved in engagement at Level 3.

SP=EED™ stands for Scottish Planning = Effective Engagement and Delivery and is a practical guide to engagement in planning, devised and produced by Planning Aid for Scotland (PAS). It is targeted at all stakeholders in Scotland's planning system and is designed to help design, deliver and assess the process of engagement. By drawing on good practice and PAS's research, experience of engagement and independent expertise, **SP=EED™** sets out a framework which anyone can use.

When can SP=EED™ be used?

SP=EED™ can be used to guide the engagement process for planning authority, developer or community-led plans or proposals, or it can assist community groups and members of the public in suggesting to planning authorities or developers how they would like to be consulted.

Can SP=EED™ be used outwith planning?

While **SP=EED™** is designed specifically for engagement in planning, it is equally applicable to other development consent consultation procedures e.g. power stations (including renewable energy developments), transmission line or pipeline applications, harbour orders, transport and works orders, traffic regulation orders and private bill procedures. In future, with the Marine (Scotland) Act 2010 coming into force, it will equally apply to new marine planning procedures.

What is the aim of SP=EED™?

SP=EED™ aims to enhance the overall quality of engagement in Scotland, thereby contributing to a planning system where effective engagement leads to greater efficiency in the delivery of development. Both effective engagement, and public involvement in the design process, can lead to better proposals and fewer objections, meaning quicker progress through the planning process. **SP=EED™** also aims to spread and share good practice throughout the planning community in Scotland.

What is effective engagement?

There will never be a single formula for achieving effective engagement, so **SP=EED™** does not take a one-size-fits-all approach. Instead, it sets out 3 levels of engagement to suit different scenarios, and provides guidance on how to undertake effective engagement and consultation.

An essential aspect of effective engagement is managing public expectation. Planning can be complicated and emotive, with its legal nature adding a further layer of complexity. Timescales in delivering development can be lengthy, so meaningful engagement needs to be planned to manage and retain stakeholder involvement throughout the process, as well as setting out a realistic understanding of what can be achieved.

It is up to whoever is leading any engagement process to decide how they want to involve people. In some cases, the provision of basic information may suffice; in others, members of the public will play a key role in the design process of new proposals.

What engagement is required in planning?

The Scottish Government's aim for planning is for it to be inclusive and efficient. The Planning etc. (Scotland) Act 2006 and subsequent regulations and guidance were introduced to achieve this.

In preparing Strategic Development Plans and Local Development Plans, planning authorities are asked to take an innovative approach to engagement and set out a Participation Statement within their Development Plan Scheme.

Pre-application Consultation (PAC) is a mandatory aspect of national and major planning applications. One public event must be held, and advertised as per statutory requirements, and a PAC report submitted with the planning application, detailing the level of engagement that has been undertaken.

However, effective engagement is appropriate and beneficial for any development proposal, regardless of its size or whether it is led by the community or the private sector.

How does SP=EED™ relate to existing guidance?

Unlike most guidance on public engagement, SP=EED™ is designed specifically for the planning sector. It recognises the inherent complexities of undertaking engagement in planning, based on PAS's experience of helping people to engage with the planning system.

Due to the engagement requirements set out by Scotland's reformed planning system, practical guidance on effective engagement is now more important than ever. The Scottish Government's *Planning Advice Note 3/2010 Community Engagement* endorses SP=EED™ as a means of achieving meaningful engagement. It also recognises the important role of communities and community groups in the decision making process.

Why is engagement in planning important?

Planning impacts on everyone, so it follows that members of the public and community groups should be given the opportunity to be involved.

Effective engagement can lead to better development proposals, potentially taking on board points raised by members of the public. People who have been actively involved in the design process or consulted effectively early on may have less cause to object at planning application stage. This can lead to proposals moving through the planning process faster and more efficiently.

Scotland's reformed planning system aims to achieve increased engagement alongside greater quality and certainty in the delivery of development. SP=EED™ will help design, deliver and assess effective engagement to achieve this win-win outcome.

SP=EED™ is an essential resource for any organisation or person **designing, carrying out** and **assessing** an engagement process. It is also a useful reference tool for community groups in helping them decide how they would like to be consulted.

<p>Planning Authorities</p>	<ul style="list-style-type: none"> • Development Plan Schemes and Participation Statements • Strategic Development Plans and Local Development Plans • Strategic Environmental Assessments, Open Space Strategies, etc. • Design or Development Briefs • Supplementary Guidance on engagement • Assessing Pre-application Consultation reports • Advising applicants on level of engagement to aim for
<p>Developers Planning Consultancies Housing Associations Urban Regeneration Companies</p>	<ul style="list-style-type: none"> • Proposal of Application Notices • Designing Pre-application Consultation processes • Pre-application Consultation reports • Development Brief consultations • Masterplan consultations • Regeneration processes • Other development consent consultation procedures e.g. energy consents, roads consents
<p>Community Organisations Development Trusts Members of the Public</p>	<ul style="list-style-type: none"> • Local community plans • Community-led proposals • Discussing and designing approaches to engagement • Negotiating with planning authorities/developers regarding preferred engagement methods
<p>Key Agencies & Statutory Consultees</p>	<ul style="list-style-type: none"> • Discussing approaches to engagement and consultation • Designing and guiding engagement/consultation processes • Training and reference guidance for staff • Disseminating good practice

SP=EED™ differs from other guidance on engagement in that it recognises that different approaches will be appropriate in different situations.

SP=EED™ therefore sets out 3 levels of engagement to aim for:

Level 1 Informing

Level 2 Consulting

Level 3 Partnership

Level 1 is the most appropriate level to aim for in certain scenarios.

Level 2 is the level of engagement practised most commonly throughout Scotland since the late 1960s, and should be achievable in many scenarios.

Level 3 is achievable in many scenarios and could be accomplished in community-led proposals, or other proposals where members of the public are involved in the design and development process; or in large development or regeneration projects.

SP=EED™ also sets out 8 criteria for effective engagement:

1	Transparency & Integrity	5	Responsiveness
2	Co-ordination	6	Inclusiveness
3	Information	7	Monitoring & Evaluating
4	Appropriateness	8	Learning & Sharing

Each of the criteria is dealt with on a separate page, outlining what to aim for at each level, and how to achieve this.

The *What to aim for* statements should be regarded as universal, and applicable to any engagement scenario. The *How can you achieve it?* section provides guidance on how to meet the criteria, but SP=EED™ recognises that these are not the only ways in which the aims can be met.

Use SP=EED™ to design effective engagement:

- think about and plan engagement well before the process begins
- help everyone to understand the objectives of the process
- manage public expectation
- identify suitable approaches
- manage the consultation process
- evaluate and learn

Note – an engagement process might achieve different levels with regard to different criteria

Level 1	Informing	<ul style="list-style-type: none"> • an essential building block for engagement • a one-way process • a valuable end in itself and the most appropriate level to aim for in certain situations • an essential step in achieving Levels 2 and 3
Level 2	Consulting	<ul style="list-style-type: none"> • incorporates and builds on Level 1 • an interactive and iterative process – listening, and being responsive to issues raised • an appropriate level in many situations • the level of engagement most often aimed for and achieved
Level 3	Partnership	<ul style="list-style-type: none"> • incorporates Levels 1 and 2, but goes well beyond • the most demanding level of engagement • achievable and appropriate in the right situation • may take place over an extended period of time • involves in-depth collaboration with partners, and could include potential for their input into design of proposals and the engagement process

1 Transparency and Integrity

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	The purpose of the engagement is clear and people can find out about it easily.	<ul style="list-style-type: none"> • Make a clear statement about the integrity of the engagement process. • Explain clearly the purpose of the engagement process. • Be clear about potential timescales of the engagement process and delivery of development. • Establish whether there is a legacy of trust or distrust from previous engagement – research previous engagement and consultation processes. • Advertise any engagement process or event prominently e.g. leaflets, posters, websites, local press and radio, social media. • Attract passers-by to events by having banners and posters outside venues. • Explain how further information can be accessed. • Explain the limits of the planning system (i.e. matters material to use and development of land).
2 Consulting	Level 1 + Rights to participate are clearly explained and opportunities to express opinions are publicised.	Level 1 + <ul style="list-style-type: none"> • Make clear which aspects of plans or proposals can and cannot be influenced via the engagement process. • Explain why any aspects of plans or proposals are non-negotiable. • Encourage balanced consideration of the pros and cons of plans and proposals. • Ensure statements and any assumptions in engagement materials are referenced. • Where appropriate, use professional planners to carry out engagement working under the RTPI Code of Conduct - make stakeholders aware of this. • Appoint dedicated note takers for group discussion events.
3 Partnership	Level 1 and Level 2 + Dialogue will take place with partners about how they will be involved in the engagement process and how their input will be used.	Level 1 and Level 2 + <ul style="list-style-type: none"> • Identify all potential partners early and explain to them, and other stakeholders, the benefits of a partnership approach. • Explain which aspects of the actual engagement process are negotiable. • Discuss how input from the engagement process will be used. • Discuss options for involving stakeholders in the design of proposals. • Keep a formal record of decisions and allow partners access to this.

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	The timetable for the engagement process will be published and relevant relationships explained.	<ul style="list-style-type: none"> • Set out the engagement strategy well in advance, identifying how to target key stakeholders. • Allow appropriate time for the engagement process. • Establish whether other engagement/consultation exercises are on-going. • Be clear about, and provide explanation of, the roles of all stakeholders involved. • Allow a realistic amount of time in the workload of those carrying out the consultation. • Be flexible and have contingencies for any delays.
2 Consulting	Level 1 + The timetable for the engagement process will include adequate periods for meetings, public events and discussion with stakeholders.	Level 1 + <ul style="list-style-type: none"> • Decide when and how stakeholders' input will be sought and which methods should be used. • Take account of holiday periods and local or big events. • Plan times and locations of events to reach the widest range of stakeholders. • Where appropriate, be prepared to amend timescales. • Invite representatives from relevant local authority departments to meetings/events.
3 Partnership	Level 1 and Level 2 + The timetable for the engagement process will include opportunities for partners to develop their own ideas; partners will be involved in discussing how to co-ordinate actions.	Level 1 and Level 2 + <ul style="list-style-type: none"> • Tap into resources from the community: enthusiasm, local knowledge, local volunteers and networks of contacts. • Consider setting up a steering group representing the local community and interested parties. • Plan ahead to allow partners to input into timescales; allocate time and resources for them to develop their own ideas and proposals. • Consult those with experience of a partnership approach for guidance e.g. on timescales, levels of resources required, techniques to use. • Liaise with key agencies/statutory consultees about the partnership approach and its timetable, and take into account any impact of their policies or projects.

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	Information will be relevant, accurate and comprehensible to the target audience.	<ul style="list-style-type: none"> Describe the relevant issues clearly and succinctly. If possible, present information visually; avoid too much text. Identify at the outset gaps in information available, and how to source this information. Explain national and regional plans/issues within the local context. Provide summaries of the role and content of key documents e.g. Local Development Plans, Planning Advice Notes, and explain how to access full versions. Invite people to sign up for updates e.g. by email or newsletter. Reference all sources of information. Consider holding a public meeting to attract and gauge public interest in plans or proposals.
2 Consulting	Level 1 + Information will be communicated and shared, aiming to invite feedback.	Level 1 + <ul style="list-style-type: none"> Make every reasonable effort to satisfy requests for new information. Present information in a way which will invite comment and debate. Flag up any areas of uncertainty; state when and how these may be resolved; and provide opportunities for discussion of these areas. Provide suitable means for responses and comments to be made. Collate comments and suggestions - feed them back into the process so that information is up-to-date.
3 Partnership	Level 1 and Level 2 + Identification, collection and dissemination of relevant new information by partners is encouraged.	Level 1 and Level 2 + <ul style="list-style-type: none"> Create a dialogue with all partners from an early stage to collate knowledge and information. Start the information gathering process as early as possible for maximum efficiency. Discuss with partners the best means of disseminating information. Seek professional advice on information gathering techniques e.g. designing questionnaires and other surveys, with the aim of avoiding the problem of unreliable data.

4 Appropriateness

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	<p>Information will be presented to suit its intended audience and can be accessed by all stakeholders at each stage of the process.</p>	<ul style="list-style-type: none"> Consider the best means of publicising the engagement process e.g. public notice boards, libraries, community centres, local press. Use clear English and avoid planning-related jargon. Be aware that the target audience will not be planning professionals. Explain maps, drawings and diagrams in clear and simple terms. For public events, use venues which are easy to find and times that allow all stakeholders to attend; provide access for people with disabilities and other needs.
2 Consulting	<p>Level 1 + Engagement processes to fit the situation will be used, with opportunities for discussion and for questions to be raised and answered.</p>	<p>Level 1 +</p> <ul style="list-style-type: none"> Ensure that meetings, exhibitions and workshops are held at times and locations to suit different areas and groups within the community. Allow responses to be submitted by various means (letter, telephone, email) as well as in person at consultation events. Arrange for relevant professional staff to be on hand to answer questions at all times, or detail when they will be there. Use models and visualisations of proposals. Where appropriate, offer workshops and themed focus groups as well as exhibitions.
3 Partnership	<p>Level 1 and Level 2 + A collaborative approach to working with partners on proposals, and regular review of the engagement process.</p>	<p>Level 1 and Level 2 +</p> <ul style="list-style-type: none"> Steering groups, meetings and forums will be open to all, and minutes will be made available publicly after these and any other open meetings. Allow independent professionals/consultants to be brought in to explore possible solutions. e.g. architects, transport consultants etc. Consider mediation in appropriate situations – when there are divided opinions but common aims.

5 Responsiveness

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	<p>Relevant information will be provided at every stage of the process.</p>	<ul style="list-style-type: none"> • Ensure that contact details for enquiries/responses are given on all materials. • Deal with enquiries promptly. • Enable access to relevant documents on internet and place copies of relevant documentation at public places e.g. libraries, post offices, community centres, planning authority offices. • Publicise any proposed changes to plans or proposals. • Record and publicise changes to plans or proposals as a result of the engagement process.
2 Consulting	<p>Level 1 + Findings from the engagement process will be analysed, disseminated, and potentially incorporated.</p>	<p>Level 1 +</p> <ul style="list-style-type: none"> • Provide a representative to record and answer questions at events. • If appropriate, provide respondents with a written response. • Offer further workshops or discussion groups to hear people's views or in response to feedback received. • Inform stakeholders if, how and why the proposal has been amended as a result of consultation. • If significant changes to a proposal are introduced, consider holding additional consultation events.
3 Partnership	<p>Level 1 and Level 2 + Partners will be offered the opportunity to present and discuss their own ideas and receive feedback.</p>	<p>Level 1 and Level 2 +</p> <ul style="list-style-type: none"> • Be ready to consider suggestions for modifying the engagement process. • Be prepared to give feedback on ideas and new matters raised by stakeholders. • Commission professional expertise e.g. trained facilitators to make best use of interactive methods for developing proposals and making decisions.

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	Relevant representative groups/ organisations will be identified and information will be designed and disseminated to reach them.	<ul style="list-style-type: none"> Establish a contacts database and keep it up-to-date. Use formal and informal networks to make the contacts database as representative as possible. Identify seldom heard groups and consider how they tend to access information – e.g. via local newspapers/groups/venues/libraries etc. Record data on factors relevant to inclusiveness and representativeness e.g. age, gender, residence, tenure etc. Think creatively about venues appropriate to the type of proposal and all groups you want to reach, including seldom heard groups.
2 Consulting	Level 1 + An emphasis will be placed on allowing the voices of seldom heard groups and those most likely to be affected to be heard.	Level 1 + <ul style="list-style-type: none"> Target publicity at all groups likely to be positively or negatively affected by the proposal. Target seldom heard and potentially under-represented groups such as young people, BME (Black and Minority Ethnic) Groups, Gypsy/Travellers, women with young children, people with disabilities and elderly people. Seek assistance from organisations specialising in promoting inclusiveness and relevant local authority staff: Equalities Officers, Youth Engagement Officers, Access Panels, etc. Build links with local primary and secondary schools. Knock on the doors of people affected by proposals rather than assume they will come to events; or use mobile units to reach a variety of areas.
3 Partnership	Level 1 and Level 2 + Assistance and advice will be made available to seldom heard groups to enable them to become partners in the process; overall, a representative range of stakeholders will be consulted.	Level 1 and Level 2 + <ul style="list-style-type: none"> Plan an outreach programme to identify and listen to the needs of specific groups. Go beyond statutory requirements for engagement. Consider using Equalities Impact Assessments or Health Impact Assessments at the start of the process and review regularly. Consider using liaison officers to work directly with specific groups. Where possible, compare the profile of stakeholders involved throughout the whole engagement process to that of areas as a whole. Consider using professionally designed and conducted surveys to ensure that the views of the population as a whole are known.

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	Distribution of information and feedback received on the engagement process will be analysed after the process is completed.	<ul style="list-style-type: none"> Record and monitor distribution of information at the end of the process. Record the number and type of any events that take place. Look at the demographics of those who attended. Consider ways to improve future exercises based on the above and feedback received about the engagement process.
2 Consulting	Level 1 + Monitoring and evaluation of the engagement process will take place on an on-going basis.	Level 1 + <ul style="list-style-type: none"> Monitor the satisfaction of stakeholders at different stages of the process using appropriate techniques. Keep a record of responses and other contributions to the engagement process, and assess the value, impact and outcome of contributions. Encourage qualitative responses as to how the engagement process could be improved. Reflect on the overall quality of the engagement undertaken.
3 Partnership	Level 1 and Level 2 + Monitoring and evaluation processes will be devised in collaboration with stakeholders.	Level 1 and Level 2 + <ul style="list-style-type: none"> Ask partners at the outset about their thoughts on how best to evaluate satisfaction with the process. Be ready to modify approaches to monitoring and evaluating as required on an on-going basis. Analyse findings as you go along, aiming to embed the idea of monitoring and evaluation into every stage.

LEVELS	WHAT TO AIM FOR	HOW CAN YOU ACHIEVE IT?
1 Informing	Lessons from the engagement process will be identified and lead to on-going improvements in quality.	<ul style="list-style-type: none"> • Identify action points from what has been learned. • Build lessons learned into future engagement processes. • Ensure all those within the organisation leading the engagement process are informed about outcomes and lessons learned.
2 Consulting	Level 1 + Lessons from the engagement process will be reviewed and shared with a focus on learning and training.	Level 1 + <ul style="list-style-type: none"> • Share and discuss experiences more widely e.g. with other community groups, or organise forum events. • Make engagement a focus for in-house staff training. • Actively research other engagement processes and possible new techniques to use. • Take people who are new to engagement to meet people who have experience of recent or current projects. • Discuss how to improve future engagement exercises.
3 Partnership	Level 1 and Level 2 + The creation of a creative, problem-solving culture where skills and experience are pooled, shared and enhanced.	Level 1 and Level 2 + <ul style="list-style-type: none"> • Recognise from the outset that active participation can be a very rich way of learning and seek ways to capitalise on this. • Audit individuals' skills and share via formal or informal training sessions. • Share information about the engagement process, and findings from all partners, with all involved stakeholders. • Offer opportunities for members of the public as well as professionals to receive training.

PAS training workshops are targeted at the **professional** and **community** sectors.

Training in **SP=EED™** is particularly relevant for:

Planning Authorities	Community Councils
Planning Consultants	Community Groups
Developers	Development Trusts
Other Consultants	Members of the Public

What are the benefits of **SP=EED™** training?

- explore and understand **SP=EED™** and its practical use
- an opportunity for networking - showcase and share ideas regarding effective engagement
- learn about the Scottish planning system and how to undertake effective engagement
- re-energise and re-focus your ideas

What is the content of **SP=EED™** training?

For Professionals: training focuses on the practical use of **SP=EED™** and developing skills for effective engagement in planning, whether in development plan or development management situations.

For Communities: training is aimed at community groups seeking to undertake a development project and wishing to improve their engagement skills. It is also relevant to groups seeking to develop their understanding of effective engagement in relation to planning.

Each workshop will cover:

- the importance of engagement in planning
- effective engagement and consultation practices
- using **SP=EED™** to design, manage and evaluate engagement

SP=EED™ training can be arranged at a time and place that suits you.

For more information, or to book your training, please contact:

sp=eed@planningaidscotland.org.uk

or call 0131 220 9730

Note

Planning Aid for Scotland's website has a series of planning information sheets, providing further information.

Scottish Government Circulars 1/2009 Development Planning, and 4/2009 Development Management, provide further information on requirements for consultation and engagement.

Access Panels

Voluntary bodies set up to promote the rights of people with any form of disability.

Design/Development Brief

A document which sets out broad or detailed proposals for development of a specific site or area.

Developer

A person, business or organisation making a planning application. They do not have to own the land affected by the application as long as they notify the owner.

Development

The carrying out of building, mining, engineering or other operations in, on, over or under the land or the making of any material change of use in the use of any buildings or land (as defined by the planning acts). Development, so defined, requires planning permission.

Development Plan

A generic term for the Strategic Development Plan and/or Local Development Plan (see separate entries), the main planning documents which apply to a planning authority area.

Development Plan Scheme

A document required to be published annually by planning authorities,

outlining a timetable for preparing the Development Plan, and including a participation statement outlining how they will undertake consultation.

Equalities Impact Assessment

An assessment which considers how a policy or plan may impact, on different sectors of the population.

Facilitator

A person, who has a neutral stance on matters being discussed, appointed to guide a meeting or discussion group.

Health Impact Assessment

A means of assessing the health impacts of policies, plans and projects using quantitative, qualitative and participatory techniques.

Local Development Plan (LDP)

Part of the Development Plan - a statutory document required to be prepared, after full public consultation, by all planning authorities in Scotland. The LDP is the basis for making planning decisions in a given area and deciding future land uses. In the four city-regions, the LDP will be supplemented with a Strategic Development Plan (see separate entry); elsewhere the Development Plan will comprise only the LDP.

National Developments / Major Developments

Planning proposals are divided into 3 categories: 'national', 'major' and 'local'. National developments are set out in the National Planning Framework. Major planning applications e.g. 50 houses or more, are defined in Scottish Government Planning Circular 5/2009 Hierarchy of Developments. National and major proposals require Pre-application Consultation (see separate entry).

Masterplan

A document, usually comprising a schematic plan, 3-dimensional

images, and text, which illustrates and explains how it is intended to develop a site.

Mediation

A process involving a neutral, independent, trained mediator who aims to assist parties with differences to communicate effectively to resolve their differences.

Open Space Strategy

A document assessing existing open space and potential for new or improved open space within a local authority area.

Planning Advice Note (PAN)

Documents produced by the Scottish Government providing advice on good practice and other relevant planning information.

Planning Application

An application to a planning authority seeking planning permission for development.

Planning Authority

The body which is responsible for carrying out planning in any area – the local Council or National Park Authority.

Pre-application Consultation / Pre-application Consultation Report

A process required to be undertaken by prospective applicants for national or major planning applications prior to submission of applications to enable local communities to be better informed about significant development proposals in their area. See also: Proposal of Application Notice; Public Event

Proposal of Application Notice

Required to be submitted to the planning authority, and copied to relevant community councils, by prospective applicants for national or major developments at least 12 weeks prior to submission of the planning

application, giving details of the proposal, including how engagement will be undertaken.

Public Event

An event, required to be held by prospective applicants for national or major development proposals as part of the Pre-application Consultation process, where members of the public can make comments.

RTPI (Royal Town Planning Institute)

The UK's leading planning body for spatial, sustainable, integrative and inclusive planning.

Steering Group

A group of interested and relevant stakeholders appointed to guide and lead a project.

Strategic Development Plan (SDP)

Part of the Development Plan - a statutory document prepared after full public consultation. SDPs apply to Scotland's 4 'city-regions'. SDPs will set parameters for Local Development Plans (see separate entry); contain 'vision statements' and 'spatial strategies'; and will consider how land use proposals for neighbouring areas will impact on the SDP area.

Strategic Environmental Assessment (SEA)

A process designed to measure the likely environmental impacts (both positive and negative) of a 'Scottish public plan, programme or strategy' (PPS).

Supplementary Guidance

Documents produced by planning authorities to provide additional detailed guidance on certain topics, policies or proposals which are set out in Development Plans.

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